

**Fairbanks Lutheran Church
Congregational Council Meeting Minutes
December 20, 2016**

In attendance: Mark Huffington, Tom Alton, Mike Cook, Ruth Carson, Jim Lewandoski, Jerry Zellmer, David Ingram, Skylar Holman, Pastor John Van Haneghan, Kathy Thomas, Vanessa Jackson

1. Call to Order - 7:00pm.
2. Devotion – the recombobulation spot in the airport.
3. Approval of Agenda – Mike moves approval and seconded by Jerry. Motion carries.
4. Approval of November Council Meeting Minutes, Ruth motions to approve as corrected, Skyler seconds. Motion carries.
5. Financial Report – Jim went over the numbers. It was specified that undesignated giving includes things like garage sale etc...
6. Pastor's Report (Pastor John)
7. Ministry Reports
 - a. Property Ministry - minor things. Fixed a urinal, fixed a toilet seat, Jerry's been plowing the parking lot (Go Jerry!!!) Terry Doerr is going to get the church a new riding mower to pick up in the spring from Home Depot. Will probably sell the other one at garage sale.
 - b. Constitution Ministry
 - a. Draft sent to Synod for review/comment November 30, 2016.
 - i. Comments due from Synod before Sunday January 22 presentation to membership.
 - c. Mutual Ministry Ministry – no report.
 - d. Stewardship Ministry
 - a. Fall Pledge Drive – amount pledged.
 - b. We went over the data of what was pledged (no names).
 - c. Total Amount (drum roll) -\$159,164.
 - e. Education Ministry – The kids program was absolutely lovely! Kudos to Pam for all of her hard work in shepherding the kids and youth through the process. Thanks to all others who were involved in any way.
 - f. Worship & Arts Ministry - Holden Evening Prayer started slowly and gained steam. The Cantata is tomorrow and everyone is highly encouraged to attend.
 - a. Good feedback on Christmas/New Year's Day plan. It's not a perfect plan, but it seems to work well for now.
8. Old Business
 - a. 2017 Budget – went over the figures from 2015/2016 to look for ways to save money and to responsibly use what God has given us to use through our congregation and for our congregation.
 - b. If we match what we got last year in undesignated giving and continue with the proposed budget, there is a budget gap of \$15,000+. We are going to have to make hard decisions of where to draw the line on that gap.
 - c. Discussions of inviting people to church.
 - d. Council gives many, many thanks to Jim for all of his hard work.
9. New Business
 - a. Nominating Committee
 - i. David Ingram has agreed to serve as President; we may need to leave the slates blank to see what comes from the floor due to the term limitations.
 - ii. Having trouble getting people to agree to serve on council. If you have any ideas, send them to Tom.
 - iii. Jim will prepare Pastoral pay raise documents to begin in January, 2017.
10. Adjourn – Vanessa moves to adjourn, Skyler Seconds, motion carries.
11. Closing Prayer – by Pastor John.

Next Meeting is January 17, 2017.

**Fairbanks Lutheran Church
Budget Overview and 2017 Proposal**

FLC Budget Analysis & 2017 Proposal - General Operating Budget Only, Normal Undesignated Activity

January 17, 2017

Approved Budget 2016:	2016 Actual:	Proposed 2017:
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Income

9000 · Revenue

Sunday Offering Undesignated + Misc.	157958
Simply Giving Credit Card	50202
Simply Giving Bank Transfer	13725
Fred Meyer Community	266
Thrivent Choice	1763
Garage Sale	10214
Christmas Bazaar	3048
Building Use	7974

Total Undesignated Income \$ 284,100 \$ 245,150

Expense

1000 · Administrative Expense

1001 · Office Supplies	589	8	8
1002 · Paper	1,144	931	935
1003 · Postage	391	270	270
1004 · Office Equipment Lease	7,264	7235	7235
1005 · Computer Expense	1,500	354	360
1006 · Internet Services	1,087	1298	1298
1007 · Conferences & Conventions	1,200	1485	1485
1008 · Gifts & Celebrations	0	0	0
1009 · Advertising in Visitor's Guide Only	150	125	0
1010 · Credit Card Fees	229	149	150
1011 · Miscellaneous Expenses	0	0	0
1013 · Membership Tracking Software	475	475	475
1014 · State of AK Corporate Annual Fee	25	0	0
1015 · Intuit QuickBooks Maintenance	500	1065	450
1017 · To Building Account for 1 Mortgage Payment	0	3000	0

Total 1000 · Administrative Expense \$ 14,554 \$ 16,395 \$ 12,666 Save \$1,888 from 2016 Budget.

2000 · Property - Church

2001 · Church Electricity	8,525	10423	10425
2002 · Church Heat	11,000	10534	10535
2003 · Church Water & Sewer	5,422	7089	7089
2004 · Church Phone	1,558	1576	1576
2005 · Church Maintenance & Repair	3,113	2874	5000 up to \$5,000 includes parking lot crack sealing.
2006 · Computer System Upgrades	0	0	0
2007 · Grounds Care & Maintenance	767	212	212
2008 · Custodial & Kitchen Supply	1,215	1185	1185
2009 · Property & Liability Insurance	13,680	7132	7132
2010 · Waste Hauling	1,586	1740	1740
2011 · Alarm Monitoring	1,466	1535	1535
2012 · Janitorial Contract	130	0	0
2015 · Elevator Lift	500	790	790
2016 · Special Projects (Hot H2O - 2015)(Coffee Hutch - 2016)	1,000	648	500
2021 · 2016 Wet Basement	-	1830	0

Total 2000 · Property - Church \$ 49,962 \$ 47,568 \$ 47,719 Save \$2,234 from 2016 Budget.

2500 · Property - Parsonage

2501 · Parsonage Electricity	1,100	1285	1285
2502 · Parsonage Heat	3,037	2588	2588
2503 · Parsonage Water & Sewer	779	1183	1183
2504 · Parsonage Phone	444	454	454
2505 · Parsonage Repair & Maintenance.	2,000	230	1000
2507 · Parsonage Garbage Removal	314	316	316
2508 · Parsonage Internet	1,273	1140	0 Pastor John to Pay This Item.

Total 2500 · Property - Parsonage \$ 8,947 \$ 7,196 \$ 6,826 Save \$2,121 from 2016 Budget.

3000 · Pastoral

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	Approved Budget 2016:	2016 Actual:	Proposed 2017:
3001 · Lead Pastor Contractual Salary	65,564	65502	\$ 67,072
3004 · Lead Pastor Mileage	3,000	0	\$ 1,500
3005 · Lead Pastor Cont. Education	1,000	717	\$ 1,000
3006 · Lead Pastor Housing Equity	504	504	\$ 504
3008 · Lead Pastor-Other (Social Security)	6,921	6916	\$ 5,555
3010 · Lead Pastor Insurances (Medical, Disability, Life)	27,390	22306	\$ 17,653
3011 · Lead Pastor Retirement	9,681	9480	\$ 9,924
Total 3000 · Pastoral	\$ 114,060	\$ 105,425	\$ 103,208

1/2 Contract Mileage

Save \$10,852 from 2016 Budget.

4000 · Personnel

4001 · Church Share Social Security	4,074	3270	3270
4002 · Worker's Comp Insurance Premium	3,168	1563	1563
4003 · Employer Medicare Expense	953	765	765
4004 · Substitute Pastor	1,800	550	550
4100 · Administrator Salary, No Benes.	41,653	41740	42783
4200 · Youth Admin Support	0	0	0
4300 · Organist/Pianist	8,330	8855	6050
4400 · Choir Director	2,313	2150	2150
4401 · Music Director/Pianist	7,260	5885	5885
4900 · Salaries - Construction & Maintenance	0	0	0
4901 · Staff Enrichment	0	0	0
4902 Background Checks	0	0	0
Total 4000 · Personnel	\$ 69,551	\$ 64,778	\$ 63,016

\$.50 raise

\$2,400 from youth account to general

1 Paid Musician per Service

Save \$6,535 from 2016 Budget.

5000 · Worship & Music

5001 · Music, Hymnals, Bibles	530	0	0
5002 · Bulletin Covers/Kids Bulletins	0	0	0
5003 · Candles	0	43	43
5004 · Copyright Licenses	563	518	518
5005 · Altar Care Supplies	294	302	302
5006 · Instrument Maintenance	1,000	1348	1000
5007 · Sound System Maintenance	0	33	33
5008 · Worship & Music - Other	895	1480	1480
5009 · Altar Flowers	0	0	0
5010 · Banners	0	0	0
Total 5000 · Worship & Music	\$ 3,282	\$ 3,724	\$ 3,376

6000 · Education

6001 · Children's Education Materials & Supplies	0	0	0
6002 · VBS Materials & Supplies	722	0	0
6003 · Awards/Recognition	0	0	0
6004 · SS Picnic	0	0	0
6005 · Confirmation Education and Activities	413	0	0
6006 · Adult Education	127	0	0
6007 · Small Group Materials	0	0	0
Total 6000 · Education	\$ 127	\$ -	\$ -

6500 · Youth Program

6501 · Youth Committee	0	0	0
6502 · Bible Camp	0	0	0
6504 · All Alaska Conference	0	0	0
6505 · Youth Trip/Event	0	0	0
6506 · Weekly Meetings	0	0	0
6509 · General Giving Designated to Youth	0	0	0
Total 6500 · Youth Program	\$ -	\$ -	\$ -

For 2017 there are funds available in the Youth bank accounts (over \$13,800) to keep the youth program in a strong financial position, and fund youth activities.

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7000 · Programs Ministry				
7001 · Senior Activities	0	0	0	
7002 · Family Activities	0	0	0	
7003 · Family Camp	614	400	0	No Major Family Camp
7004 · Congregation Health	0	0	0	
7005 · Christmas Bazaar	0	447	447	
7007 · Advent Brunch	0	0	0	
Total 7000 · Programs Ministry	\$ 614	\$ 847	\$ 447	
8000 · Outreach				
8001 · Christ in Our Home/Portal of Prayer	75	317	317	
8002 · The Lutheran Magazine	75	-317	0	
8003 · Evangelism Ministry	0	0	0	
8005 · Social Ministry	0	0	0	
8006 · Discretionary Account Social Ministry	250	140	140	
8007 · Finance Ministry-Stewardship	555	692	692	
8008 · Hospitality-Coffee & Juice	988	906	906	
8011 · Easter Breakfast Expenses	60	42	42	
8012 · Garage Sale Expenses	0	0	0	
8013 · Espresso Stand Expenses	0	0	0	
8102 · Living Lutheran	0	285	285	
Total 8000 · Outreach	\$ 2,003	\$ 2,065	\$ 2,382	
subtotal before benevolences:	\$ 263,100	\$ 247,998	\$ 239,640	
8500 · Benevolences				
8501 · Alaska Synod/ELCA Benevolence	21,000	21000	21000	
8503 · Love Inc Benevolence	0	550	550	5% of Garage Sale
8507 · Rescue Mission	0	550	550	5% of Garage Sale
Total 8500 · Benevolences	\$ 21,000	\$ 22,100	\$ 22,100	

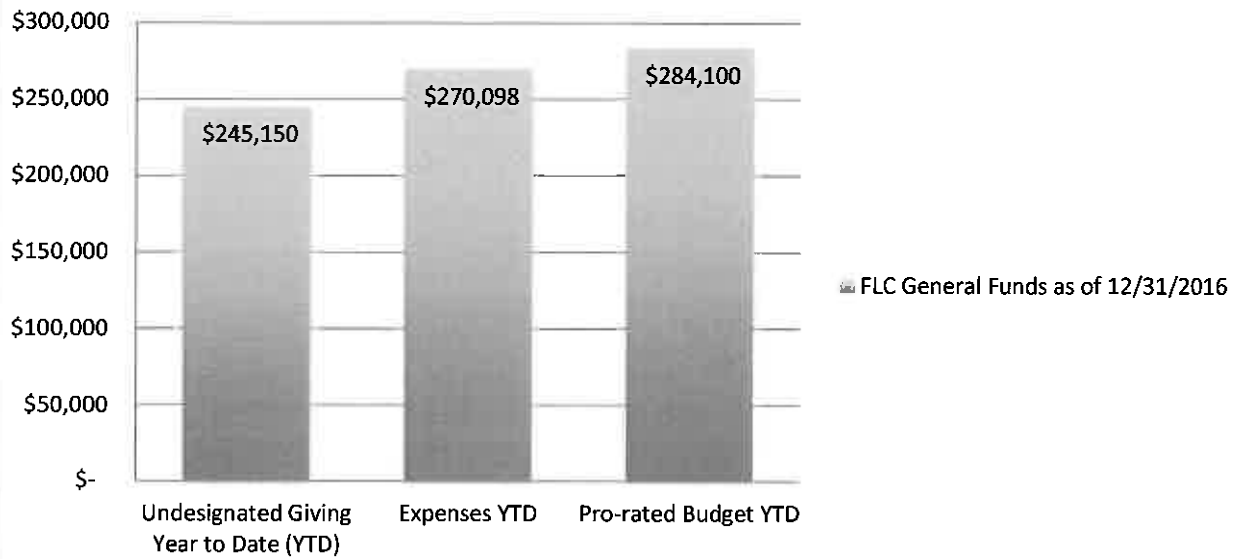
At the end of each calendar quarter, we will strive for 10% benevolence to the Alaska Synod and local charities.

Total Normal Expense 2016	\$ 284,100	\$ 270,098	\$ 261,740	Save approx. \$22,360 from 2016 Budget
Total Undesignated Income 2016		\$ 245,150		Gap 2016 Undesignated Income vs 2017 Proposed Budget = \$16,590.

In addition to the above figures, for 2016 - an additional \$11,741 was donated as designated giving for special projects such as carpet squares, 2016 wet basement, and the coffee hutch counter top.

2010 Budget was \$365,401; Spent \$316,467.
 2011 Budget was \$348,696; Spent \$269,029.
 2012 Budget was \$318,727; Spent \$284,279.
 2013 Budget was \$290,000; Spent \$283,931
 2014 Budget was \$297,000; Spent \$264,835; + 2014 Wet Basement Donations \$33,356, Expenses \$19,701 thru 12/31/2014.
 2015 Budget was \$326,700; spent \$289,029; undesignated income \$251,839.
2016 Budget was \$284,100; spent \$270,098; undesignated income \$245,150.

FLC General Funds as of 12/31/2016



On 1/1/2016, checking account balance: \$34,476; 1/1/2017 = \$5,575.

FLC Building Funds Summary Thru 12/31/2016

